

**NAVENBY PARISH COUNCIL MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 5<sup>th</sup> APRIL 2016, IN THE VILLAGE OFFICE, THE VENUE, GRANTHAM ROAD AT 7PM.**

	<u>PRESENT</u> Mr S Woollas (Chairman), Mr K Gunning, Mrs L Conway, Mrs T Bond, Mr C East, Mrs T Orange, Mr K Lamyman, Mr S McDonald, R Keillar (Clerk)	ACTION
	<u>CHAIRMAN'S WELCOMING REMARKS</u> Cllr Woollas welcomed everyone to the meeting. He paid tribute to the late Mr Moss, who was a valued member and Chairman of Navenby Parish Council and District Councillor. It was confirmed that the Parish Council would be represented at Mr Moss's funeral on 7 <sup>th</sup> April. The Chairman also clarified that all meetings booked to be held in the Parish Office must be reported/agreed with the Clerk.	
	<u>PUBLIC SESSION</u> There was one members of the public present. No issues were raised.	
4476	<u>APOLOGIES AND DECLARATIONS OF INTEREST</u> Apologies were received from Cllr Watts	
4477	<u>MINUTES FROM THE PREVIOUS MEETING</u> It was proposed by Cllr Gunning, seconded by Cllr Conway and all agreed that the minutes of the meeting of the Parish Council held on Tuesday 2nd March be signed as a true record.	
4478	<u>MINUTES FROM THE PREVIOUS EXTRAORDINARY MEETING</u> It was proposed by Cllr Gunning, seconded by Cllr Bond and all agreed that the minutes of the extraordinary meeting of the Parish Council held on Tuesday 8 <sup>th</sup> March be signed as a true record.	
4479	<u>FINANCIAL MATTERS</u> To consider the financial report <u>FINANCIAL MATTERS</u> a) To consider the financial report. Payment of accounts. Current Account £51,605.66 Deposit Account £27,622.35 It was proposed by Cllr Conway, seconded by Cllr Gunning and all agreed that the following accounts be paid: E-On – street light maintenance – replacement bulbs £253.08 Viking Direct – Library items – ordered by C.Hall £86.54 Mr Steve Woollas – reimburse postage costs £16.20 Ruth Keillar – Clerk's Salary March/expenses £1029.27 Salary + OT is £953.27 / expenses is £76 Carol Tinton – admin March £180.00 G E Parish – Groundsman March £267.88 Mr A Watts – reimburse key cutting £8.99 Anglian Water – 12 dec – 16 march £154.84 BT – parish office phone £375.34 BT – Library phone £39.92 BT – Library B/Band £11.40 E-On – replace poles ref item 4445 £2736.00 Quote was £2400+vat / cost is 2280+vat NKDC – Navenby burial Ground Rates 16/17 £90.51 Glasdon – rubbish bin ref item 4444 £741.07 Quote was 630+vat	

	<p>C B Ground Maintenance – March £186.63  Viking Direct – Library Items – ordered by Clerk £530.38  Firestop Services – fire extinguisher for Pavilion £163.38  John Heather remove play equipment N.Lane item 4455 180.00  John Heather - replace broken window in Pavilion £53.36  G E Parish – North Lane play area lock/unlock March £74.40  E-On – street lights elec usage £633.20</p> <p>Total £7812.39</p> <p>b) Acts Trust (Energize) Invoice number 151 – item 4462 – written clarification of dates has been received</p> <p>c) NKDC Precept half/Grant 16/17 has been received: £30,415.13</p>	
4480	<p><u>CLERK'S REPORT</u></p> <p>a) A response to the following planning applications has been submitted –  1. 16/0108/FUL – 49 High Street  2. 16/0040/OUT – Navenby village Care Home</p> <p>b) May Day Event Insurance certificate has been received and placed into the May Day file</p> <p>c) Clerical Assistant Carol Tointon has agreed to reconsider her resignation and has suggested Friday morning as a convenient time to assist with Parish Council office duties. It was agreed that this would be a satisfactory arrangement.</p> <p>d) It is reported that the Insurance levy is due to increase by 0.5 % to 10% - no date has been confirmed.</p> <p>e) It has been reported that the minimum wage is due to go up to £7.20 from 1<sup>st</sup> April 2016.</p> <p>f) Allotments – NKDC have confirmed that they have had a request for an allotment to be given up by the current holder and taken up by the next person on the waiting list; the new holder is Councillor Stuart McDonald.</p> <p>g) Pavilion – the broken window has been replaced at an estimated cost of £40 + materials.</p> <p>h) Street Lighting – we have been informed that there will be amendments to street lighting provision. Circulated on 23 March.</p>	
4481	<p><u>ANNEX A – CORRESPONDENCE</u></p> <p>a) A copy of a letter sent to NKDC has been received in reference to 16/0108/FUL – 49 High Street. The letter refers to desirability of stone and the location of Public Footpath No 13, which is not shown on any of the maps for the proposed development. No action is needed.</p> <p>b) A letter has been received regarding road safety in relation to the proposed development at Top Farm. It has been requested if the Parish Council could consider either a vehicle mirror or the installation of a roundabout at the bottom of Green Man Road. A reply will be sent to confirm that this is a Highways issue and that they have made no recommendations to change the junction.</p> <p>c) A letter has been received regarding the speed limit changing from 30 to 40 to 30mph, and has requested that we consider changing part of the route to 20 mph. A reply will be sent to confirm that the Parish</p>	<p>RK</p> <p>RK</p>

	<p>Council has been campaigning for this for several years; the Parish Council has requested a speed reduction to be part of the conditions if the Care Village goes ahead,</p> <p>d) A Community Links Training Event on Fundraising has been received – email to all on 5<sup>th</sup> April.</p>	
4482	<p><b><u>ANNEX B – PLANNING</u></b></p> <p>a) 16/0235/FUL - 36 High Street – Alterations to shop front, new signage and associated works, refrigeration units to the rear, cash machine to the front. Comments by 7<sup>th</sup> April. The Parish Council comments are available to view online.</p> <p>b) 16/0168/ADV and 16/0167/ADV – 36 High Street – erection of illuminated fascia sign and sign board. The Parish Council comments are available to view online.</p> <p>c) 16/0294/HOUS – The Old Barn, 21 Clint Lane – erection of two storey rear extension (resubmission of 14/1656/HOUS). Comments by 7<sup>th</sup> April. The Parish Council comments are to support the Conservation Officer’s advice.</p> <p>d) 16/0142/ADV - 55 High Street – erection of non-illuminated advertising canopy and hanging signs together with illuminated information board. Deadline for comments – 12<sup>th</sup> April. No comments.</p> <p>e) 16/0228/HOUS- 14 Centurion Close – erection of First Floor Extension over Garage. No comments.</p>	<p>RK</p> <p>RK</p> <p>RK</p>
4483	<p><b><u>TO REVIEW CURRENT/FUTURE PROJECTS/TASKS</u></b></p> <p>a. Defibrillators – Cllr Gunning reported that the third defibrillator, which is planned to be located at the school gates, is awaiting electric work. Work up to £250 can be carried out - Item 4456</p> <p>b. Bus shelter – Grant Application to be completed. Highways will report back re the siting of the shelter with the back facing the road – the proposed shelter is clear panels</p> <p>c. High Street – Off High Street parking restrictions update. Highways have reported that there will be a delay in executing this work due to number of comments received requesting additional restrictions. Cllr Woollas will contact the Highways contact to discuss this delay. <b>It was agreed Cllr East would enquire as to alternative sites for off-street parking in this area.</b></p> <p>d. Library –</p> <p>I. It was proposed by Cllr Gunning, seconded by Cllr Conway and all agreed that the Library computers be mounted on the wall in the vestibule and a new lock be fitted to the Library door at a cost of up to £130. This cost will come out of the Library Operational Budget.</p> <p>II. It was proposed by Cllr Conway, seconded by Cllr Gunning and all agreed that a push bell be fitted outside the external entrance door at a cost of up to £200. It was agreed to allow 2 weeks before carrying this work out, to allow Cllr East to investigate alternative options.</p> <p>e. Allotments – Cllr McDonald announced that he wished to relinquish his role as portfolio holder for the Allotments. Cllr Orange offered to take the portfolio on. It was agreed that Cllr Orange and the Clerk would proceed with setting up a meeting</p>	<p>KG</p> <p>RK</p> <p>SW</p> <p>TW/RS</p> <p>TW/CE/ RS</p> <p>TO/RK</p>

	<p>with Michael Gadd, NKDC. Following this initial meeting current allotment holders and those on the waiting list will be contacted and invited to meet.</p> <p>f. Venue – Chapel Heath footpath. It was agreed that Cllrs Woollas and Lamyman meet with the developers who have quoted to confirm details and prices.</p> <p>g. North Lane Play equipment. It was agreed that this is the number one priority project. A working group was formed by Cllrs East and Lamyman. They aim to get quotes and designs within two weeks. It was agreed that plans and ideas could be displayed at the May Day event. It was suggested that a questionnaire be sent to households, the contents of which tbc. An application to WREN will need to be completed by 8<sup>th</sup> June. Cllr Lamyman reported that the Stone Wall overlooking the play area is under discussion with the owner, who is happy to work with the Parish Council. Cllr Lamyman is liaising with another householder regarding a fir tree which is encroaching into the play area. It was suggested that a form be created to cover all types of contractual work for those carrying out jobs on behalf of the Parish Council.</p> <p>h. Cutforth Field – car park surface – It was agreed that Christine Hall would be approached to establish if she was still able to obtain the protective matting for the Parish Council.</p> <p>i. Pavilion – refurbishment. It was agreed that this needs to be discussed with Navenby Junior Football Club prior to any decisions being made.</p> <p>j. Skate Park – It was agreed to postpone this project until the North Lane play area has been re-vamped. Cllr Bond will liaise with the Skater Group to explain the reasoning.</p> <p>k. May Day update – the arrangements are on schedule however the event is short of raffle prizes. Cllr Woollas agreed to make some enquiries. Cllr Bond will liaise with the Venue Clerk re an offer of a cricket event.</p> <p>l. Youth Club – Cllr Conway reported the attendance figures and statistics, which showed that attendees are from a range of villages. It was agreed that other villages could be approached to request financial input. The Clerk was asked to search for correspondence referring to Wellingore offering financial contribution. If found the information will be circulated to all. The Youth Club Summer Scheme – it was agreed that this will be on next month's agenda.</p>	<p>SW/KL/ RK</p> <p>CE/KL</p> <p>KL</p> <p>KL</p> <p>RK/ALL</p> <p>SMcD</p> <p>TB</p> <p>TB/SW</p> <p>RK</p> <p>[A]</p>
4484	<p><u>REPORT ON THE NAVENBY HOSPITAL CAR SCHEME</u> Cllr Woollas reported that he had attended the NHCS AGM. The scheme is financially secure and should not need a contribution from the Parish Council this coming year. There is still a shortage of drivers and additional volunteers are being sought. The Parish Council gave a vote of thanks to the organiser of NHCS, Mrs Margaret Lyon, for her hard work and commitment.</p>	
4485	<p><u>TO CONSIDER DATES FOR THE ANNUAL PARISH MEETING (APM)</u> It was agreed to hold this meeting on Tuesday 26<sup>th</sup> April, 7pm. The Club Room will be booked for the event.</p>	RK

4486	<p><b><u>TO CONSIDER A DATE FOR THE MAY ANNUAL GENERAL MEETING (AGM)</u></b>  It was agreed to move this date back to Tuesday 10<sup>th</sup> May.</p>	RK
4487	<p><b><u>TO CONSIDER THE CO-OPTION OF PARISH COUNCILLORS</u></b>  It was proposed by Cllr McDonald, seconded by Cllr Bond and all agreed that Mr Kieran O'Boyle be co-opted as a Councillor to Navenby Parish Council. Mr O'Boyle will be asked to attend the office to sign the Declaration of Acceptance, Local code of Conduct and Register of Electors Directory Forms and to meet with Chair Cllr Woollas.</p>	SW/RK
4488	<p><b><u>REPORTS FROM DISTRICT/COUNTY COUNCILLORS &amp; LOCAL POLICE.</u></b>  <u>Police</u> – PCSO Sarah Kennedy reported:  during the period 6th March 2016 to 5th April 2016 there have been 5 crimes recorded as follows:</p> <p>18-19/03/16 – Theft of wipers and battery from an excavator in isolated fields, Lowfields.</p> <p>18-19/03/16 – Burglary at Barn Farm, Lowfields where extensive damage is caused to buildings and property and a Teleporter and other items stolen to a value of £59K. The Teleporter and other items recovered from local property and 5 males arrested and currently on police bail.</p> <p>22/03/16 – Theft of a wing mirror removed from a vehicle overnight in Church Lane. Offenders were recorded on CCTV. One male linked to above burglary has been interviewed and bailed.</p> <p>23-24/03/16 – Theft of a Land Rover in the High Street. Enquiries are ongoing.</p> <p>23-24/03/16 – Damage to a field of Rapeseed, Lowfields. This has been linked to the above burglary. The 5 males have been interviewed and bailed.</p> <p><u>County Councillor</u> – Cllr Overton did not attend the meeting. Cllr Overton's newsletter is available to read at: <a href="http://www.lincolnshireindependents.org">www.lincolnshireindependents.org</a></p> <p><u>District Councillor</u> – Cllr Conway reported:  <b>Update on Top Farm Application 14/1124/FUL (160 dwellings)</b>  The hearing for this appeal will take place this Wednesday 5<sup>th</sup> and Thursday 6<sup>th</sup> April at the Venue, starting at 10am. At the discretion of the Inspector, members of the public may be able to speak at the Hearing.  All the documents for the appeal can be viewed by entering the NKDC Reference number (14/1124/FUL) in the search box on the Planning Online facility on the NKDC website:  <a href="http://planningonline.n-kesteven.gov.uk/online-applications/">http://planningonline.n-kesteven.gov.uk/online-applications/</a></p> <p>Full details on the Hearing procedure can be found here:  <a href="https://www.gov.uk/government/collections/taking-part-in-a-planning-listed-building-or-enforcement-appeal">https://www.gov.uk/government/collections/taking-part-in-a-planning-listed-building-or-enforcement-appeal</a></p> <p><b>Update on Top Farm 15/1282/FUL (137 dwellings)</b>  Discussions with the Applicant regarding viability issues are on-going. The latest revised plans have reduced the level of affordable housing from 25% to 15%. The Affordable Housing Policy H5 in our Local Plans seeks to secure 35% of dwellings on new developments as affordable housing.</p>	

**Navenby Care Village Planning Application 16/0040/OUT**

Land adjacent Cliff Villages Medical Practice Grantham Road Navenby Lincoln LN5 0JJ. An outline planning application has been submitted to NKDC by NDC Group Ltd for a 'Care Village', with indicative plans showing 70 self contained rooms and 9 self contained independent living bungalows.

Discussions with the Applicant are on-going. The determination deadline for this application is 15<sup>th</sup> April 2016, and it will be determined at Planning Committee.

**Cliff Cluster:** The next meeting of the Cliff Cluster Group of Parish Councils at the Venue will now be at 7pm on Wednesday 13<sup>th</sup> April, not Thursday April 14<sup>th</sup> as previously announced. This change of date was due to an administrative error at NK, and beyond my control. The meeting is open to Councillors from the Parishes in the Cliff Cluster, and we will be discussing the Submission Draft of the Local Plan for Central Lincolnshire. Stephen Priestley, Housing Strategy and Growth Manager at NKDC, has kindly agreed to come out and talk to us again, and answer our questions to help us during the final consultation period.

**Greater Lincolnshire Devolution Agreement:**

As part of the budget proposals announced by the government on March 16th, a Greater Lincolnshire Devolution Agreement was announced. The agreement was made between the Government and the leaders of the 10 Greater Lincolnshire local authorities with the support of the Greater Lincolnshire Local Enterprise Partnership.

Greater Lincolnshire organisations submitted an Expression of Interest last September to receive devolved powers from Government, 'in the belief that the risks of commissioning and delivery should be devolved to the local place where they are best and more efficiently managed'.

The agreement sets out the creation of a Mayoral Combined Authority, the Greater Lincolnshire Combined Authority. A new directly elected Mayor will act as Chair, with the Leaders of the constituent authorities making up the Cabinet. The Chair of the Local Enterprise Partnership will be a non-constituent member of the Combined Authority.

The Government has agreed to devolve certain powers to this Combined Authority covering areas of Skills, Education & Employment; Accelerated Growth, Business Support & Innovation; Transport; Housing & Planning; Water; Public Protection and Health.

The Greater Lincolnshire Combined Authority will create a Single Investment Fund that draws together local and agreed national funding streams to deliver its ambitious investment programme across Greater Lincolnshire to unlock its economic potential. The Government has agreed to allocate new additional funding of £15million per annum for 30 years. There is no intention to take existing powers from local authorities without agreement; the integrity of the constituent local authorities is protected. The Devolution Agreement reached with the Government is subject to formal agreement by each Council involved.

**Mrs Smith's Cottage:** On 23<sup>rd</sup> March NK announced the fantastic news that we had been successful in our bid to the Heritage Lottery Fund to bring Mrs Smith's Cottage back into use as a Heritage Attraction in the District.

	<p>The first phase of the project will involve completely removing the roof of the Cottage to establish the extent of the damage and what is required to make the Cottage structurally sound.</p> <p>The overall ambition is to have a restored Cottage, which is fit for purpose as a Visitor Venue. It is hoped that the funding will allow the Council to revamp the Visitor Centre with interactive exhibits to enhance the overall experience.</p>	
	<p>There being no further business the Chairman declared the meeting closed.</p>	

KEY [A] = to go onto next month's agenda PRJ = Project

Minutes accepted:- Chairman.....

Date.....