

NAVENBY PARISH COUNCIL MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 5th JULY 2016 IN THE VILLAGE OFFICE, THE VENUE, GRANTHAM ROAD AT 7 P.M.

	<u>PRESENT</u> Councillors Gunning (Chairman), Mrs T Bond, Mr C East, Mrs K Orange, Mr S McDonald, and Mr S Woollas. Carol Tointon (CT) was in attendance.	ACTION
	<u>CHAIRMAN'S WELCOMING REMARKS</u> The Chairman welcomed all the Parish Councillors and members of the public to the meeting. He thanked Cllr Orange for all her hard work in getting the Agenda and Minutes done and circulated.	
	<u>PUBLIC SESSION.</u> There were three members of the public present. One member wished to raise four items as follows:- a) Junction at Maidenwell Lane – the member detailed the correspondence he had with Mr Graeme Butler, LCC and as the Parish Council were unaware that this had taken place the member agreed to let them have a copy. b) Parking in the Bus Stop – the member circulated signs that would be appropriate to place in the bus shelter in the hope that this would deter the public from parking at the Bus Stop. c) Highway involvement in Planning Applications – as some of the houses in the High Street were being changed into business premises there did not appear to be any consultation about the increase in traffic. d) Signs in Conservation Area – many parishioners are disappointed at the lack of regard for signs that are erected in a conservation area. Cllr Woollas emphasised that he would like to assure the member that the Parish Council were in constant communication with the Highways Department. It was not within the Parish Council's remit to consult on planning issues it was NKDC, and that the Parish Council can only put forward the Village perspective.	
4509	<u>APOLOGIES AND DECLARATIONS OF INTEREST</u> Apologies for absence were received from Cllrs Lamyman and Watts. There were no declarations of interest	
4510	<u>MINUTES FROM THE PREVIOUS MEETING</u> It was proposed by Cllr Woollas and seconded by Cllr East that subject to Minute No. 4489 being changed to reflect that the Clerk, as Proper Officer, reported the resignation of the Chairman and called for nominations for the Election of Officers that they be signed as a true record. There was unanimous agreement. It was proposed by Cllr Woollas and seconded by Cllr East that subject to Minute 4504, 16/0619/OHL, being changed that Cllr East undertook to let Jenny Young, Heritage Environmental Officer, at Heritage Trust, know so that she can keep a watching brief and in Minute No. 4505 item 4 the name of 'Taylor' be changed to 'Turner' that they be signed as a true record. There was unanimous agreement.	

4511	<p><u>MATTERS ARISING</u> Cllr East gave an up-date on Planning Application No. 16/0543 as a member of the Council had come round and looked at the proposed higher roof-line.</p>																			
4512	<p><u>FINANCIAL REPORT</u></p> <p>A) The Clerk reported that in the Business Select 14 day account there was £27635.33 and in the Community Direct Plus Account (as at 22nd June 2016) there was £33847.67.</p> <p>B) It was noted that Mr M Wylie has confirmed his willingness to continue as Internal Auditor.</p> <p>It was proposed by Cllr Orange, seconded by Cllr East and all agreed that the following accounts be paid:-</p> <table data-bbox="220 712 1117 1041"> <tr> <td>C B Ground Maintenance</td> <td>£ 424.16</td> </tr> <tr> <td>Mr G E Parish</td> <td>£ 72.00</td> </tr> <tr> <td>Mr G E Parish</td> <td>£ 301.56</td> </tr> <tr> <td>Carol Tointon – clerical assistant June</td> <td>£ 463.80</td> </tr> <tr> <td>BT – 1 Broadband Service</td> <td>£ 65.40</td> </tr> <tr> <td>BT 01522 810426</td> <td>£ 63.13</td> </tr> <tr> <td>E-On – Street Lights</td> <td>£ 633.38</td> </tr> <tr> <td>BT Business Bill 01522 811132</td> <td>£ 324.23</td> </tr> <tr> <td>Loan Payment due 19/7/2016 by DD</td> <td>£ 8309.57</td> </tr> </table> <p>The cheques for payment amounted to £10,657.23.</p> <p>An e-mail had been received from Hayley Kent-Simpson at NKDC that they had made a mistake and in May paid £425 but also paid £476, which they had set up as a re-occurring payment instead of a one off. She had enquired as to our preferred method of reimbursement. After discussion it was proposed by Cllr Woollas and seconded by Cllr Orange that NKDC do not make a payment to the Parish Council in July and adjust the August payment accordingly.</p>	C B Ground Maintenance	£ 424.16	Mr G E Parish	£ 72.00	Mr G E Parish	£ 301.56	Carol Tointon – clerical assistant June	£ 463.80	BT – 1 Broadband Service	£ 65.40	BT 01522 810426	£ 63.13	E-On – Street Lights	£ 633.38	BT Business Bill 01522 811132	£ 324.23	Loan Payment due 19/7/2016 by DD	£ 8309.57	CT
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4513	<p><u>CLERKS REPORT</u> There was no report this month</p>																			
4514	<p><u>PLANNING APPLICATIONS</u> The following planning applications were discussed:-</p> <p>Planning Application Ref: 16/0697/HOUS Replacement of windows The Old Barn, 21 Clint Avenue, Navenby</p> <p>Planning Application Reference: 16/0679/ADV Erection of illuminated signs 36 High Street, Navenby</p> <p>Prior Notification Householder Development Planning Application Ref: 16/0792/PNH Single storey rear extension 8 Doncaster Gardens, Navenby</p>																			

	<p>Planning Application Ref: 16/0716/HOUS Erection of single storey extensions and conversion of existing garage 2 Crossfield Road, Navenby</p> <p>In addition to the above Planning approval has been given to the erection of a First Floor Extension at 7 Temple Goring and retrospective approval given for the sub-division of an existing shop at 29 High Street.</p>	
4515	<p><u>CORRESPONDENCE</u> The following correspondence has been received:-</p> <ul style="list-style-type: none"> • Scheme for the Establishment of the Greater Lincolnshire Mayoral Combined Authority • Amenity Grass Cutting (already circulated) • LALC – AGM & Conference at Waddington on 18th October 2016 Cllrs Bond & Orange to attend • Further communication from E-On advising they are increasing their prices and making changes to the discounts they offer. • Parish Funding for 2017/2018 – Litter Picking and Dog Warden. It was agreed to request funding for litter picking and it was noted it should be submitted by 5th August 2016. • E-mail from Anglian Water asking for support in letting local residents know if they think they have a private pumping station on their property. • Temporary Road Closure at Chapel Lane from 1st August to 6th August for essential maintenance work. • E-mail from LCC Highways North informing that in preparation for the LCC Permit Scheme implementation in October, from 1st July they will be publishing all overnight road works on the LCC website. • Clerks and Councils Direct <p>The Chairman gave details of a licensing complaint that had been received and the steps taken to alleviate a similar situation occurring.</p>	<p>TB/KO</p> <p>KG</p>
4516	<p><u>PORTFOLIO HOLDERS</u> a) – As the previous Minutes do not reflect the decision taken with regard to a new bus shelter outside the Venue Cllrs East and Woollas had both obtained quotations . Cllr East thought it would be appropriate to have a wooden bus shelter so that it matched up with the one the other side of the road and had received a quotation for £6800. Cllr Woollas had obtained a quotation for a Perspex bus shelter which would allow motorists to see through it when pulling out of their properties or coming out of the Venue. The quotation was for £3,500 installed plus VAT with the Manufacturer installing the bus shelter. Cllr Woollas had made enquiries and the maximum grant that could be obtained was £3,000. It was proposed by Cllr East and seconded by Cllr McDonald that subject to a grant being made available to go ahead with the purchase of a Perspex bus shelter. There was unanimous agreement.</p>	<p>SW</p>

	<p>b) Allotments – It was agreed that the next person on the waiting list should be contacted to see if they were still interested in having a plot. In the meantime, NKDC be informed that one of the allotment holders had given up his plot.</p> <p>c) Venue – Chapel Heath Footpath. As the second quotation had not been received before Cllr Watts went on holiday no further action had been taken.</p> <p>d) North Lane Play Equipment – Cllr East reported that he together with the Chairman and Cllr Lamyman had met Playdale to discuss the replacement of the play equipment. As it was important to get the equipment installed before the start of the school holidays Playdale had agreed to use Contractors from Grantham. This resulted in the quotation being reduced to £7904 including installation. Cllr East had asked for assurance that the installation would be guaranteed and the reply was in the affirmative. It was proposed by Cllr East and seconded by Cllr Bond that the replacement play equipment be purchased. There was unanimous agreement. It was agreed to leave the grass cutting in abeyance until the next meeting.</p> <p>e) Cutforth Field – Car Park Surface – this was still in abeyance.</p> <p>f) Pavilion Refurbishment – Cllr McDonald reported that he had devised a list of what was required so that all the contractors could quote on the same things.</p> <p>g) Youth Club – Cllr Woollas reported on his meeting with the Youth Club, which had been positive, and gave details of the proposed programme for the coming year. He was awaiting details of the bus trips and workshops that had taken place the previous year.</p> <p>h) Communications – It was agreed to leave the Navenby Facebook page dormant until there were more Parish Councillors. One of the members of the public had a contact of someone who may be able to help in the interim.</p> <p>i) Cemetery – The Chairman reported that one of the recent graves had collapsed inwards but the Funeral Directors involved had quickly made good the area.</p>	<p>CT</p> <p>CE/KL</p> <p>SW</p>
4517	<p>REPORTS FROM DISTRICT/COUNTY COUNCILLORS Unfortunately, the District Councillor was still debilitated so there was no report.</p> <p>The Chairman undertook to speak to the County Councillor regarding any outstanding issues.</p>	KG
4518	<p>REPORT FROM LOCAL POLICE. Pc Hanson reported that during the period 7th June 2016 to 5th July 2016 there have been two crimes recorded as follows:-</p> <p>28/06/16 – Theft of motor vehicle, Lowfields, Navenby – Theft of Landrover Defender from inside a shed (Ongoing)</p>	

	30/06/16 – Criminal Damage, Green Man Road – Wing mirror knocked off a parked vehicle (Ongoing).	
4519	<u>CLOSED SESSION</u> This resolution was passed, members of the public and press left the meeting at this stage.	
	There being no further business the Chairman declared the meeting closed.	

Minutes accepted:-

Chairman.....Date.....